

Scottish Joint Industry Board Apprentice Training Scheme

SCOTTISH ELECTRICAL CHARITABLE TRAINING TRUST

(Scottish Charity No: SC 001806)



**Managers of the
Apprentice Training Scheme
for the**

**SCOTTISH JOINT INDUSTRY BOARD
for the Electrical Contracting Industry**

Information Sheet for Applicants



The Scottish Electrical Charitable Training Trust (SECTT) administers the Electrical Apprenticeship Programme throughout Scotland on behalf of the Scottish Joint Industry Board.

Can I do the job?

Working in the electrical contracting industry requires physical effort on the part of the apprentice in lifting heavy objects, pulling cable and crawling in confined areas, working on ladders and scaffolding etc. Apprentices must possess the ability to follow specific instructions and, because wiring is usually colour coded for identification purposes, any colour vision impairment may impact entry to the electrical industry. If there is an indication that colours are difficult to distinguish a more detailed assessment must be carried out by an Optometrist and the employer before training can commence.

What is an Apprenticeship?

An apprenticeship is a formal agreement between the employer and the trainee for the duration of the training period. It is an industry agreed training format for training craftsmen to meet the standards required by the industry's Standard Setting Organisation, SummitSkills, and comprises both college learning and practical work experience.

- Apprentices are full time employed workers.
- Apprentices' wages increase as they progress through the apprenticeship.
- Apprentices work under the supervision of a qualified electrician.
- Apprentices are monitored and reviewed by a qualified Training Officer.
- Apprentices attend college for a total of 29 weeks.
- Apprentices normally require about 4 years to complete their training.

What qualifications will I get?

On successful completion of the electrical apprenticeship all apprentices receive a Level 3 SVQ, a Modern Apprenticeship certificate and are eligible to apply for a Grade Card as a qualified electrician.

This apprenticeship provides the base for a rewarding career which can lead to all levels in the Electrical Contracting Industry.

What will it cost?

Virtually nothing if your training is funded through Skills Development Scotland.

- All registration, college fees, text books and other direct training costs are paid by SECTT from the funding provided through Skills Development Scotland.
- SECTT make a contribution towards necessary travel and accommodation costs for apprentices where appropriate.

What holidays will I be allowed?

A total of 30 working days for a full year. The actual timing will be subject to agreement with your employer.

What will I be paid?

The current rates of pay are available on the SJIB website www.sjib.org.uk.

How do I start?

The electrical industry in Scotland has no strict entry qualifications as it wants to attract applicants who have the aptitude and commitment to achieve the highest standards within the industry. To achieve this, the industry has developed a Pre-employment Assessment. All applicants must achieve a qualifying score in this Assessment before they can become apprentices. Applicants tend to be more successful in this Assessment if they have achieved a reasonable standard in Maths, English and a Science subject (preferably Physics/Technological Studies) or Craft and Design. A sample of the type of questions is available on the SECTT website www.sectt.org.uk.

Please note that:

- Assessments are arranged at various locations throughout Scotland.
- All applicants will be notified of the place and time for their Assessment.
- It is not necessary to answer every question correctly.
- Calculators may **not** be used during the Assessment.
- Notification of results will be sent to applicants within one week of the Assessment.

Success in this Pre-employment Assessment does not guarantee an apprenticeship as the number of apprenticeships available each year is dependant on the requirements of the electrical contractors, who decide who they will offer apprenticeships to. While SECTT will notify employers of qualified applicants in their area on request, applicants are encouraged to approach suitable employers themselves.

Once you have decided you would like to become an electrical apprentice go to the SECTT website www.sectt.org.uk and complete the online application. SECTT will contact you with details of when and where the Pre-employment Assessment will be conducted.

If you successfully achieve the Pre-employment Assessment, apply to local electrical contractors for an apprenticeship.

**The Scottish Electrical Charitable Training Trust,
The Walled Garden, Bush Estate, Midlothian, EH26 0SE**

Tel: 0131 445 5659

E-mail: admin@sectt.org.uk